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# Bury St Edmunds All-Through Trust - Tollgate Campus

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Website [burytrust.org/tollgate](http://burytrust.org/tollgate)



Head of School: Miss H Brookman

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Friday 7<sup>th</sup> June, 2019

Dear Parent and Carers,

## Site Safety

We have recently carried out a review of the site's security. Based on this review, we have had a fence installed around the back car park to enclose the field. This means our site is now completely secure.

To ensure your child's safety at drop off and pick up time, we will no longer be opening the side field gate as we do not want children walking near the car park. This means you will need to walk around the front of school to access Year 1 and Reception's doors in the morning. We have moved a bike rack to the front of school. Nursery children will need to be dropped off and collected from the side path entrance (stepped entrance) each day.

The gate in the car park fence will be unlocked for The Den drop offs, but will be locked at 8.30 am each day. It will be unlocked from 3.30 pm for collection from The Den. Parents using The Den must park in a car park space when dropping off or collecting.

We have seen a significant increase the number of people using our side path during the school day. To increase site security and ensure all the children's safety, we will be locking the Gloucester Road gate after morning drop off. It will be unlocked in time for afternoon collection. If you are dropping off or collecting your child during the school day, you will need to enter the school site through the main gate, or the side gate at the front of school.

We thank you for your cooperation in helping us to ensure everyone's safety at our school.

Yours Faithfully,

A handwritten signature in black ink that reads 'H Brookman'.

Miss H Brookman  
Head of School