



## Bury St Edmunds All-Through Trust Horringer Court

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March 2018

Dear Parents / Carers

### **Year 5 Residential Visit – Kingswood West Runton**

As preparations continue for our Year 5 visit I would like to take this opportunity to offer you further details and start collecting pupil information.

#### **Pupil Information**

Last week you should have received an email requesting the completion of information forms necessary for our residential visit. Please return these at your earliest convenience.

If any details change before the visit takes place but after the forms are submitted, please notify me in writing before the visit.

#### **Departure and Return**

The coaches will leave school on **Monday 25<sup>th</sup> June** at approximately 9.30am. If you would like to wave farewell you are welcome to bring your child into school at the later than usual time of **9am**. However if this is inconvenient please bring them in at the usual time. Pupils should come to school on Monday in **sensible**, casual clothing. Please bring all bags (labelled and named) to the Drama Hall via the normal Year 5 entrance. The children do have to carry their own bags so please keep packing to a minimum!

In addition to their main luggage bag they will need a small travel bag with items to amuse them during the journey eg puzzle books, comics, card games (no electronic games please). They will also need a cereal bar or similar morning snack and a packed lunch, ideally packed in a plastic bag and please do not include fizzy drinks, sweets or glass bottles. They will also need a bag containing their **swimming things** for our visit to **'Splash'** on route to Kingswood – these **must NOT** be packed in their main luggage. The children will also need a **£1.00** coin for the changing room lockers which is returnable.

If your child has a sickness bug within 48 hours of the visit to Kingswood, the centre asks that you keep your child at home, since contagious infections spread very quickly in a residential centre; this obviously also applies to parents and staff taking part in the visit. A full refund will be given in these circumstances.

We aim to **arrive back** at school on **Wednesday 27<sup>th</sup> June at approximately 3.45pm**. Please make arrangements to either meet your child or otherwise ensure their safe transfer home.

#### **Medication**

All inhalers and medication will need to be labelled with your **child's name and details of dosage or application**. This should be sent in a safe, named container or bag and handed to the designated member of staff prior to our departure. **Mrs Kemp** will be in charge of medicines for the boys and **Mrs Ingham** for the girls.

If your child suffers from **travel sickness** please ensure they have taken their tablet at the appropriate time and send in a clearly marked tablet for the return journey.

### **At the Centre**

Drinks and snacks are provided at regular intervals throughout the day in addition to the three hot meals served daily. A small supply of healthy snacks may be sent with your child, but remember fizzy drinks and sweets are not acceptable.

There is a souvenir shop where children can buy small items such as book marks, pencils etc. I do not want to stop children purchasing such items, which I know they like, but I am keen to keep spending money to a minimum. I would suggest that £5.00 would be ample and for safety I would suggest that pocket money is kept in a named bag/purse/wallet (including our school name). Although we encourage children to be responsible for their own pocket money, they may ask a member of staff to look after it for them if they wish to.

In accommodation houses children sleep in bunk beds in multi-bed rooms. Each child is provided with fresh linen and a duvet – **the pupils are expected to make their own beds, so please ensure they have plenty of practice prior to the visit!** There is also allocated space to store clothes. Close to the children's bedrooms are toilet facilities and bathrooms with showers and wash basins. Children are within earshot of where adults sleep. A sleep-over room exists for a Kingswood member of staff and the Centre provides 24-hour duty staff as back-up assistance. Male and female adults are available. Doors to accommodation blocks are protected from outside entry by keypads with combinations, but can be opened from within if an emergency occurs. Children from Horringer Court **will not** share rooms with children from another school.

I will let the children know their dormitory allocation on the morning of the visit.

### **Suggested Clothing (packing list attached)**

Could you please remember that the children do have to carry their own bags and luggage space on the coach is restricted so please limit bags/holdalls to one main luggage item per person. Please label this with your child's name and HCMS. Please remember that clothes and shoes get very dirty and sometimes wet. I recommend children bring old, comfortable clothing and it is advisable to bring some trousers which are not jeans as they become heavy and uncomfortable when wet. **PLEASE ENSURE THAT ALL ITEMS OF SHOES AND CLOTHING ARE CLEARLY NAMED.**

### **Emergencies**

In an emergency, please contact the Headteacher, Mrs Johnson, during school hours: **01284 755626**

Out of school hours, please contact the Kingswood Centre on: **01263 838384**

### **Further Information**

Although telephone contact is discouraged, **writing postcards / letters** is encouraged as children love receiving mail. Please address any mail with the child's name and school clearly shown and send a day or two in advance of the trip.

Address and contact details for the Centre are:

The Kingswood Centre  
Cromer, Norfolk  
NR27 9NF  
Telephone: 01263 838384  
Fax: 01263 837083

If you would like more information we warmly invite you to attend an information meeting at **6pm on Wednesday 23rd May**.(please note change of date from previously advertised)

Thank you for your support in the pre-planning and organisation of this visit. If you have any concerns or queries please do not hesitate to contact me.

Yours sincerely

Jackie Kemp

## SUGGESTED PACKING LIST – Year 5 Kingswood 2018

**PLEASE ENSURE THAT ALL ITEMS OF SHOES AND CLOTHING ARE CLEARLY NAMED.**

### **In your SMALL suitcase:-**

Toilet bag containing : toothbrush, toothpaste, soap, hairbrush etc – **NO** Aerosols (as they set the fire alarm off.)

Night clothes, socks and underwear

Four t-shirts, shirts or blouses with LONG sleeves – you **will not be allowed** on the activities with short sleeves

One thick sweatshirt or hoody and one light jumper

Three pairs of trousers preferably tracksuit bottoms or cotton trousers

Waterproof jacket

Sturdy shoes or trainers – two pairs, one old pair

Large plastic bag for your dirty clothes

Hat and sun cream

Disposable camera/teddy bear/reading book/comic or magazine

Named water bottle

Swimming towel and costume in a separate bag (**DO NOT put in your suitcase**)

### **Please DO NOT BRING**

Mobile phones (contact with parents is not allowed by the Centre)

Expensive cameras, electronic games or music players

Expensive or much-cherished jewellery

Expensive or favourite clothing or shoes

Sweets, chocolate or fizzy drinks

